

## **IT POLICIES**

### **“Roadways India Think different where information lives”**

Roadways India Limited investment in state of the art equipment backed up by dedicated employees has made it a service oriented transport organization, in the true sense of the term. Information Technology Operations coupled with a competitive rate structure has enabled to give RIL complete value for the customer’s money.

It’s obligation to ensure appropriate security for information and IT (information technology) systems in its domain of ownership and control for employees and clients, its responsibility to promote security awareness among the members of Roadways India Limited where publishes, and enforces policies and standards in order to achieve and maintain appropriate protection for IT and information processing system

It identifies IT security issues for which individuals, different discipline, and units are responsible. If multiple policy statements or security standards are relevant for a specific situation, the most restrictive security standards will apply.

- **Information** – (or data) in paper or electronic format
- **Communication** – in person or electronically (electronic communications), in writing or voice, telecommunications, and broadcasting
- **Information technology (IT)** – including software, hardware and electronics
- **Communications technology** – including protocols, software and hardware
- **Third party vendors** – providing hosted services and vendors providing support, whether on individual and units subject to security policies and will be required to acknowledge this in the contractual agreements. All IT related risk assessments involving third party vendors will be reviewed and approved by the based on their area of responsibility.
- **Risk assessment** is a systematic process used in determining potential for and impact of a negative event by evaluating the nature of the information and information systems.

All information systems must meet the Minimum Security Standards for Protected Information based on the Data Classification policy some selected systems will be designated for conducting a risk assessment at a prescribed frequency in the Schedule of Risk Assessments for Information technology. These selected systems will have the documented findings and any future actions placed on file for audit and accountability purposes. Data is a valuable asset of the Company and some data must be protected with a higher level of attention and caution.

We are proud to share our growth over the years along with our esteemed clients and employees during the past decade; we have achieved a growth which in itself shows Our Organizational Capabilities and Strength

**Visit us [www.roadwaysindia.com](http://www.roadwaysindia.com)**

We would deeply appreciate if you can enlist us as one of your authorized transporters and it will give us immense satisfaction to cater to your entire transportation needs.

Assuring you of our best services at all times.